

2011 State Agency Biennial Report

Name of State Agency: _____

Mailing Address: _____

Contact Person: _____ Office Phone No: _____

E-mail: _____ Fax No: _____

This agency has reviewed its conflict-of-interest code and has determined that (check **one** box below):

☐ **A substantive amendment is required. The following changes are necessary:** *(Check all that apply.)*

- ☐ Include new positions (including consultants) that must be designated
- ☐ Revise disclosure categories
- ☐ Other *(describe)* _____

☐ **A non-substantive amendment is required. The following changes are necessary:** *(Check all that apply.)*

- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished
- ☐ Modify any provision of the code where no disclosure obligations are disturbed
- ☐ Other *(describe)* _____

☐ **Code is currently under review by the FPPC.**

☐ **No amendment is required.**

The agency's conflict-of-interest code accurately designates all positions that make or participate in the making of governmental decisions; the disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding the designated positions; and the code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

Complete this notice regardless of how recently your code was approved or amended. **Please note that the proposed amendment need not accompany this notice.**

Please return this notice no later March 1, 2011, to:

Fair Political Practices Commission
ATTN: Technical Assistance Division
428 J Street, Ste. 620
Sacramento, CA 95814
Fax: (916) 322-3711